





Description of services

# REISSWOLF f.i.t.

- Web-based, audit-compliant digital archive.
- Encrypted access via point-to-point SSL connection.
- No investment costs, as no hardware or software installation required.
- Portal solution for document exchange.
- Documents can be worked on by multiple people at any time.

## REISSWOLF f.i.t.

As data quantities increase, they shape our business processes more and more. Being able to access required information rapidly from any location and at any time is an absolute necessity in today's business world.

To use data effectively, optimum data management and control are essential.

REISSWOLF f.i.t. is a web-based, audit-compliant digital archive that can help you to optimise your business processes.

—— Manage data simply via drag and drop in the digital archive.
—— All file formats can be saved and archived.
— o Use the full-text search function to find archived documents.
— • Use the digital archive from any location.
— Audit-compliant storage that meets legal specifications.
— Version control logs every change made to the document. Previous versions can be displayed retrospectively.
— Comprehensive authorisation strategy protects data from unauthorised access.
— Controlled reading and editing rights enable collaboration as a team.
— Resubmission of deadlines and tasks.
— Standardised approval workflows.
— Customised workflows can be set up.
— Fully web-based application: no local installation of clients and servers.
— o Increased security thanks to additional access PIN via SMS or email.

#### **Archiving**



Documents can be viewed by multiple staff members simultaneously. The straightforward and self-explanatory folder structure makes the archive easy to use and gives users the required information transparency. Access and user rights can be customised, providing secure access to the data.

#### E-collaboration



Shared use of resources is a vital part of optimising the supply chain of any company. REISSWOLF f.i.t. enables decentralised working: teams, groups, companies and business partners can work together from separate locations and at separate times.

#### Information access

The required information is available in seconds at the click of a mouse, via smartphone, tablet or PC. Data can be accessed via REISSWOLF f.i.t. from any location and at any time. Search is one of the archive system's central functions, alongside data storage. You can choose between a full-text search for document content or a direct search for document properties. This saves valuable time, particularly when dealing with large archives and data volumes.

### Security

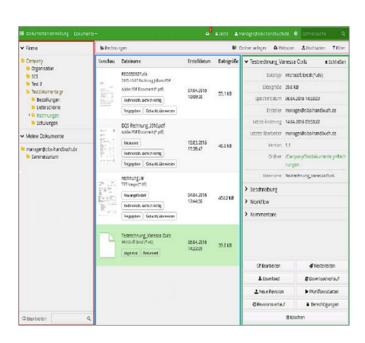


We provide top-level security standards for your data thanks to our own REISSWOLF servers in the high-availability computer centre.

Additionally, back-ups are performed for your data daily, redundant six times over. No matter how documents are edited in REISSWOLF f.i.t., the original version always remains available.



The f.i.t. online portal gives multiple staff members complete access to their data at any time and from any location.



The straightforward and self-explanatory folder structure gives the user the required information transparency.



Are there any questions left?
We will be happy to answer them!
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